



West Bengal Board of Secondary Education

Nivedita Bhawan, DJ-8, Sector-II, Salt Lake, Kolkata – 700091

No: DS(C)/131/24

Date: 09.11.2024

To

**The Head of the Institution,
All Secondary (Class X)/ High School,
under West Bengal Board of Secondary Education**

Notification: Introduction of Online Enrolment Process for Madhyamik Pariksha (SE) 2025

Further to the Notification No. EMU/C/34 dated 09.04.2024, all concerned are hereby informed of the following important changes:

Online Enrolment Process for Madhyamik Pariksha (SE), 2025

The enrolment process for eligible candidates (Regular, Continuing, and Compartmental) as per Gazette Notification No. S/488 dated 03.07.2001 vide Clause 17 & 18 and as amended vide Gazette Notification No. S/210 dated 23.10.2008, for appearing at the Madhyamik Pariksha (Secondary Examination), 2025, **will be conducted entirely online on and from 11 AM, 02.12.2024 and continued till 12 Midnight, of 18.12.2024.** Schools must complete this process through the website: www.wbbsedata.com. Detailed instructions and guidelines for the enrolment process can be accessed in the Instruction Tab of the website. Schools are advised to follow these instructions very carefully to ensure accurate and timely enrolment of candidates.

The Board shall also introduce the Application and Certificate process for CWSN candidates in the above noted website. Please ensure every CWSN candidate of the school is facilitated to avail the said online process without any hassle. Detail guidelines will be available separately in the instruction tab of the website.

Cancellation of Scheduled Camp Offices for 12th & 13th November and 11th & 12th December 2024

In view of the above, it may be noted that the Camp Offices scheduled earlier and notified for 12th & 13th November and 11th & 12th December 2024, automatically gets done away with, since Distribution of Printed Enrolment Forms and receipt of Filled in Enrolment Forms for Madhyamik Pariksha (SE), 2025 are no more required. Schools are requested to take note of the above update and take necessary steps for online enrolment in their schools accordingly.

Camp Office for Distribution and Collection of Documents

Notwithstanding the above, **one Camp Office will be held on 20th & 21st December 2024 for distribution of Registration Certificates for Class IX students (2024), where the Hard Copies of authenticated Report of the Enrolment (done online) and admissible supporting documents (if any) for students appearing in the Madhyamik Pariksha (SE), 2025 shall have to be submitted by schools to Board for verification and record.** Schools are therefore earnestly requested to send their authorized representatives prepared on 20th & 21st December 2024 to both collect their respective registration certificates (for Class IX students 2024) as well as submit the necessary documents related to enrolment, as noted above.

For any assistance or queries, schools may reach out to the Examination Section of the Board only by email wbbsergtn9@gmail.com All concerned are hereby requested strictly adhere with utmost care to the above notified schedule and process and complete the same as per the guidelines given, in the interest of the students. **Laxity or non-compliance in the enrolment process, by any stakeholder, causing hardship for any student or for the Board, shall be delt by the Board suitably as per relevant provisions of Act/Rules, as applicable.**

SECRETARY